

Coconut Creek Elementary School
School-Level Parent and Family Engagement Plan
2017-2018

Mission Statement

The mission of Coconut Creek Elementary is to offer quality instruction that will promote student achievement in a safe and secure environment. We will accomplish this through differentiated teaching, staff development, technology integration, remediation, enrichment, extracurricular activities and the support of our parents and community.

Involvement of Parents

Coconut Creek Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Coconut Creek Elementary will involve parents through monthly SAC meetings, monthly newsletters, and our school website. Title I funds will be decided upon at SAC meetings for programs or materials needed as listed by the School Improvement Plan.

Coordination and Integration

Coconut Creek Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	BLAST (Bringing Learning and Students Together) Nights	Reading Resource Specialist and Reading and Language Arts, Math, Writing and Science Committees.
2	Think Central	Administration
3	BEEP	Administration
4	Florida Standards	Reading Resource Specialist and Reading and Language Arts, Math, Writing, and Science Committees.
5	Monthly Home and School Connection Newsletters	Newsletter with At Home Activities for parents and information on how parents can improve school success, strengthen home and school partnership, enhance parenting skills and discipline, and build positive character traits.

6	iReady Reading Instruction and Math Instruction	Reading Resource Specialist, Administration, Classroom Teachers.
7	Achieve3000	Reading Resource Specialist

Annual Parent Meeting

Coconut Creek Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Florida Standards	Principal	September	Handouts Reading – Text Complexity
2	Reading – Informational Text	Principal / Teachers	October	BLAST NIGHT
3	Math – Number Operations	Math Committee	November	BLAST NIGHT
4	Writing – Narrative / Expository	Science Committee	February	BLASH NIGHT

Flexible Parent Meetings

Coconut Creek Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Coconut Creek Elementary will offer Title I, PTA, SAC, and information meetings in the morning, afternoon, and evening to meet the needs of all parents. Four Parent Training (BLAST Nights) will be conducted in the evening. Our Guidance Counselor will also provide Parent Training workshops.

Building Capacity

Coconut Creek Elementary School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	FSA	Literacy Coach	Standards Assessments	Sept/Oct	Home Pamphlets
2	Reading Informational Text	Teachers	Florida Standards	October	Parent Meeting
3	FCAT 2.0 Science	Admin	Standards Based	Nov	Parent Meeting
4	Thinking Maps	Admin	Graphic Organizers	School Year	Increase ELA scores

Staff Training

Coconut Creek Elementary School Name will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Florida Standards	Reading Coach	Standards Based	Sept-June	Faculty Meetings/PLC'S
2	FCAT 2.0 – Science	Administration	Standards Based	Sept-June	Faculty Meetings/PLCs
3	Parent Workshops Parents as Partners	Guidance Counselor	Standards Based	Sept-June	Parent Meeting Sigh in Sheets

Other Activities

Coconut Creek Elementary School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Coconut Creek Elementary will offer assistance for children in the computer lab before/after school for additional assistance. We also have a Parent Resource Center set up for parents to access throughout the day. Parents will also receive information about the local Title I Parent Resource Centers, and will have access to the Title I Mobile Unit at an evening school event. A monthly newsletter (Home and School Connection) will be sent home via student backpacks. The newsletter is packed with “at home” parent-directed learning activities, inclusive of information on how parents can improve school success, strengthen home and school partnerships, enhance partnering skills and discipline, and build positive character traits.

Communication

Coconut Creek Elementary School will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- ***Timely information about the Title I programs [Section 1118(c)(4)(A)];***
- ***Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].***

Parents will be kept informed of school-based information through Open House Meetings, SAC Meetings, Teacher Conferences, notices sent home via student backpacks, our website, and Parent Link Phone Calls. The availability of translators for parent meetings and teacher conferences will be posted on our website and on flyers sent home with via student backpacks. Promotion criteria letters are sent home with students. Administration will also send home a letter at the end of the school year asking for written parental input regarding how their child learns, their strengths/challenges, and suggestions relating to their education. This information will assist in classroom placements.

Accessibility

Coconut Creek Elementary School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Parents will always have accessibility to all important school information via our newsletters, notices sent home, and our School and PTA Websites. Important letters will be sent home in English, Creole, Portuguese, and Spanish to ensure that limited-English parents are kept informed. The availability of translators will be posted on our web site and on flyers (in three languages) and sent home via student backpacks. The PTA will create a monthly calendar to be sent home with students. Our Guidance Counselor will offer Parent workshops, and Team Leaders will meet to develop strategies to increase parental involvement.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section

1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (MM/DD/YY) and will be in effect during the 2017-2018 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 29, 2017.

Signature of Principal

Date

Sac Chairperson

Date